



August 28, 2023

Dear Collision Repair Program participant,

**Re: Apprenticeship funding incentive reminder**

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I write further to our February 2023 email regarding grants ICBC is offering our collision repair partners for apprentices and employers.

As you are aware, ICBC is committed to helping address challenges related to the growing shortage of skilled labour in the collision repair industry. I would like to take this opportunity to remind you that the eligibility for ICBC cohort grants for apprentices and employers will be closing on September 30, 2023.

We've identified there are close to 300 apprentices employed in Collision Repair Program facilities; however, only just over a third have registered for the cohort grant. If you have an apprentice employed at your facility, please consider registering them to take advantage of this apprenticeship incentive.

It is important to note, apprentices do not need to complete a level of training to be registered in the cohort. They will qualify for payments up to September 30, 2028 as they progress towards certification.

The apprenticeship funding incentives are designed to help develop skills and talents of British Columbians looking for a rewarding career in the collision repair industry.

Details of the apprentice cohort grants are outlined below.

**Collision trade apprentice cohort**

ICBC is providing **Auto Body and Collision Technician apprentices, Automotive Refinishing Technicians**, and ICBC repair facilities that employ them, with:

- A one-time, \$1,500 tool grant for eligible apprentices upon successful Level 1 completion to help offset the initial cost of trade tools.



- Compensation for ICBC collision repair facilities that employ eligible apprentices – \$1,000 for each training level completed by an apprentice.

### **Eligibility**

- Any apprentice (new or existing) enrolled in the Auto Body and Collision or Automotive Refinisher Technician apprenticeship, registered with [SkilledTradesBC](#) (formerly the Industry Training Authority), employed at an ICBC Collision Repair Program or ICBC Commercial Collision Repair Program facility, and who are listed in Entegral between October 1, 2022 and September 30, 2023.

### **Intake process and action required**

- Intake eligibility will occur from October 1, 2022 to September 30, 2023. Please note, we will not be accepting applicants into the program outside of these dates.
- Repair facilities will need to take the following steps to register an apprentice:
  - Enter the apprentice into Entegral
  - Notify ICBC that you have an eligible apprentice by emailing [supplierprograms@icbc.com](mailto:supplierprograms@icbc.com)
- ICBC will validate the information and issue payment by cheque to either the apprentice and/or repair facility, whichever is applicable.

Additional information can be found on the Business Partner's site: [LETS - Industry sustainment \(icbc.com\)](#). Our MD Account Services representatives are also available to answer any questions you may have. Please don't hesitate to reach out.

Thank you for supporting apprentices in the collision repair industry to help preserve future jobs in the sector.

Sincerely,

Shane Loiselle  
Manager, MD Program Services