



August 28, 2023

Dear Commercial Collision Repair Program participant,

Re: Apprenticeship funding incentive reminder

I write further to our February 2023 email regarding grants ICBC is offering our commercial collision repair partners for apprentices and employers.

As you are aware, ICBC is committed to addressing challenges related to the growing shortage of skilled labour in the collision repair industry and I would like to take this opportunity to remind you that the eligibility for ICBC cohort grants for apprentices and employers will be closing on September 30, 2023. If you have an apprentice employed at your facility, please consider registering them to take advantage of this apprenticeship incentive.

It is important to note, apprentices do not need to complete a level of training to be registered in the cohort. They will qualify for payments up to September 30, 2028 as they progress towards certification.

The apprenticeship funding incentives are designed to develop skills and talents of British Columbians looking for a rewarding career in the commercial collision repair industry.

Details of the apprentice cohort grants are outlined below.

Commercial Collision trade apprentice cohort

ICBC is providing **Auto Body and Collision Technician apprentices, Automotive Refinishing Technicians**, and ICBC Commercial Collision Repair Program facilities that employ them, with:

- A one-time, \$1,500 tool grant for eligible apprentices upon successful Level 1 completion to help offset the initial cost of trade tools.
- Compensation for ICBC Commercial Collision Repair Program facilities that employ eligible apprentices – \$1,000 for each training level completed by an apprentice.

Eligibility

- Any apprentice (new or existing) enrolled in the Auto Body and Collision or Automotive Refinisher Technician apprenticeship, registered with [SkilledTradesBC](#) (formerly the Industry Training Authority), employed at an ICBC Collision Repair Program or ICBC Commercial Collision Repair Program facility, and who are listed in Entegral between October 1, 2022 and September 30, 2023.



Intake process and action required

- Intake eligibility will occur from October 1, 2022 to September 30, 2023. Please note, we will not be accepting applicants into the program outside of these dates.
- Repair facilities will need to take the following steps to register an apprentice:
 - Enter the apprentice into Entegral
 - Notify ICBC that you have an eligible apprentice by emailing supplierprograms@icbc.com
- ICBC will validate the information and issue payment by cheque to either the apprentice and/or repair facility, whichever is applicable.

Additional information can be found on the Business Partner's site: [LETS - Industry sustainment \(icbc.com\)](#).

If you have any questions, please don't hesitate to reach out to me directly at: (kevin.walsh@icbc.com) or Jonathon Stewart at: (jonathon.stewart@icbc.com).

Thank you for supporting apprentices in the commercial collision repair industry to help preserve future jobs in the sector.

Sincerely,

Kevin Walsh
Manager, Claims Programs