



February 23, 2023

Attn: Commercial Collision Repair participants

**RE: Funding incentives to support commercial collision repair facilities and their apprentices**

---

Dear commercial collision repair facility,

ICBC is committed to addressing challenges related to the growing shortage of skilled labour in the commercial collision repair industry and we're pleased to announce we're offering funding incentives for facilities and apprentices working in this area.

The apprenticeship funding incentives are designed to develop skills and talents of British Columbians looking for a fulfilling career in the commercial collision repair industry. We're offering the apprenticeship incentives until September 30, 2023 to see if the incentives increase attraction and retention of skilled labour.

**What's available: Financial assistance for apprentices and repair facilities**

**Auto Body and Collision Technician apprentices, Automotive Refinisher Technician apprentices**, and ICBC commercial collision repair facilities that employ them, are eligible for:

- A one-time, \$1,500 tool grant for eligible apprentices upon successful completion of Level 1 to help offset the initial cost of trade tools.
- Compensation for ICBC Commercial Collision Repair facilities that employ eligible apprentices – \$1,000 for each training level completed by an apprentice. This could mean up to \$4,000 per apprentice, if they complete any of their four training levels between October 1, 2022 – September 30, 2028.

ICBC will retroactively recognize training that was completed between October 1, 2022 and September 30, 2028 if the apprentice meets all the eligibility requirements and is registered in Entegral during the intake period (October 1, 2022-September 30, 2023).

**Eligibility**

- Any apprentice (new or existing) enrolled in the Auto Body and Collision or Automotive Refinisher Technician apprenticeship, registered with [SkilledTradesBC](#) (formerly the Industry Training Authority), employed at an ICBC Commercial Collision Repair Program facility, and who are listed in Entegral between October 1, 2022 and September 30, 2023.

**How to apply for incentives**

- To be eligible for funding, repair facilities will need to take the following steps when a new apprentice is hired or when an existing apprentice completes a training level:





- Upload an apprentice registration or transcript of training level completion in Entegral
  - Notify ICBC of new apprentice or training level completion by emailing [supplierprograms@icbc.com](mailto:supplierprograms@icbc.com)
- ICBC will validate the information and issue payment by cheque to either the apprentice and/or repair facility, whichever is applicable.

### **Reach out if you have questions**

If you have any questions, please reach out to Troy Campbell ([troy.campbell@icbc.com](mailto:troy.campbell@icbc.com)), Shane Loiselle ([shane.loiselle@icbc.com](mailto:shane.loiselle@icbc.com)) or Jonathon Stewart ([jonathon.stewart@icbc.com](mailto:jonathon.stewart@icbc.com)).

Thank you for your support as we help to make education and training more accessible, affordable and relevant to help businesses grow and prepare British Columbians for the jobs of tomorrow.

Sincerely,

Alden Li  
Director, Claims Customer and Material Damage Strategy