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| **ICBC’s Commercial Facilities Discrepancy** **Summary Submission Form** |
| *This form is used to submit an inquiry to Mitchell’s commercial editorial team for review of any labour operation within the Mitchell Estimating system. Please attach any photos that will support your inquiry and assist the Mitchell team in reviewing.* ***Please insert the below information, save this form and e-mail your inquiry along with this form to:*** TruckMax\_Database\_ICBCInquiries@mitchell.com *Once received our editorial team will review and make first contact with the individual listed in the contact information within 48 hours.* |
| **Facility ID:** |  |
| **Request Type:** | Choose an item. |
| **Shop Name:** |  |
| **Contact Name:**  |  |
| **Contact Email:**  |  |
| Contact Phone Number: |  |
| VIN: |  |
| Vehicle Make: |  |
| Vehicle Model: |  |
| Vehicle Year: |  |
| Claim #: |  |
| Damage area: | Choose an item. |
| Mitchell Estimating Line # CEG: |  |

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| **Discrepancy Summary:***Please include as much information as possible in this section to assist the Mitchell team in reviewing your inquiry including description details, screen shots and photos attached to your submission.* |
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