

**Written Off Agreement — Vehicle Transfer — Private Insurer****TO BE COMPLETED BY THE INSURANCE COMPANY****Insurance Company Details**

INSURANCE COMPANY NAME		CLAIM NUMBER
INSURANCE COMPANY ADDRESS		
CLAIM REPRESENTATIVE NAME	PHONE NUMBER	FAX NUMBER
VEHICLE STATUS MUST BE CHANGED TO <input type="checkbox"/> Salvage <input type="checkbox"/> Dismantle <input type="checkbox"/> Dismantle/Flood		

**I declare that**

The above company hereby provides notice to ICBC that the following vehicle has been written-off and title to the vehicle is being transferred to \_\_\_\_\_ (INSURANCE COMPANY) as part of a claims settlement.

\_\_\_\_\_  
SIGNATURE (Insurance Company Representative)    NAME    TITLE    PHONE NUMBER    DATE (ddmmyyyy)

**TO BE COMPLETED BY THE VEHICLE OWNER****Vehicle Description**

BC REGISTRATION NUMBER	COLOUR	FUEL	YEAR	MAKE	MODEL	BODY STYLE
VEHICLE IDENTIFICATION NUMBER (VIN)	PLATE NUMBER	SEATING CAPACITY	NET WEIGHT (kg)	GROSS WEIGHT (kg)	DISP (cc)	

**Owner Information and Vehicle Declaration**

REGISTERED OWNER(S) NAME		REGISTERED OWNER(S) ADDRESS			
DATE OF SETTLEMENT (ddmmyyyy)	OWNER'S BC DL NUMBER	OWNER'S BC DL NUMBER	ODOMETER READING	<input type="checkbox"/> odometer replaced/broken <input type="checkbox"/> km <input type="checkbox"/> miles	
PREVIOUS VEHICLE HISTORY	Has vehicle ever been used for: <input type="checkbox"/> Rental <input type="checkbox"/> Lease <input type="checkbox"/> Emergency or Police <input type="checkbox"/> Taxi <input type="checkbox"/> None of these Vehicle previously registered outside of BC: <input type="checkbox"/> Yes <input type="checkbox"/> No				
CUMULATIVE VEHICLE DAMAGE	New vehicle where damage exceeded 20% of asking price: <input type="checkbox"/> Yes <input type="checkbox"/> No Used vehicle damage over \$2000: <input type="checkbox"/> Yes <input type="checkbox"/> No				

**Please read before signing**

This vehicle has been damaged in an accident.

\_\_\_\_\_ (INSURANCE COMPANY) has determined it is not economical to repair and will arrange to sell the vehicle and pay a settlement amount to you.

The purpose of this agreement is to allow \_\_\_\_\_ (INSURANCE COMPANY) to proceed with your claim in this manner.

- This agreement gives the insurance company authorization to assume legal title to the vehicle, and to sell the vehicle.
- Signing this agreement does not automatically cancel the insurance on the vehicle. Please contact your Autoplan broker to discuss your options. Be sure to have:
  - Your current ICBC insurance papers for the vehicle
  - Both of the vehicle's licence plates
- The vehicle may contain personal information, including electronic data stored in a GPS Unit or in-system vehicle computer. Please consult your Owners' Manual and, where possible, remove/delete this information.

**I declare that**

I am the registered, and also the sole legal or beneficial owner of the vehicle.

I transfer all rights, title and interest in the vehicle to \_\_\_\_\_ (INSURANCE COMPANY).

I confirm that as at the date this is signed, there are no liens/encumbrances registered or pending against the vehicle, except:

**Signatures** — where the seller or purchaser is a registered company, the signatures required are of signing officer(s) with official title(s) with the company.

**Note:** Business names not registered with the Corporate Registry, Victoria, BC, may not be used.

#### FUEL TYPE CODES

Code	Fuel Type	Code	Fuel Type	Code	Fuel Type	Code	Fuel Type
A	Alcohol	G	Gasoline	P	Propane	V	Plug-In Hybrid
B	Butane	H	Gasoline – Alcohol	R	Diesel – Natural Gas	W	Gasoline – Propane
D	Diesel	I	Heavy-Duty Hybrid	S	Propane – Natural Gas	Y	Hydrogen
E	Electric	L	Light-Duty Hybrid	T	Diesel – Propane	Z	Multi-Fuel
F	Diesel – Butane	N	Natural Gas	U	Gasoline – Natural Gas		

#### SUBSTITUTE VEHICLE:

An owner of a BC-licensed and insured vehicle may transfer the number plates to a newly-purchased BC vehicle and operate the vehicle for a maximum period of 10 days from purchase date provided ALL of the following conditions are met:

- the newly purchased vehicle is the same type and the plates are valid and compatible (e.g., passenger plates on a passenger vehicle, commercial plates on a commercial vehicle); AND
- the newly purchased vehicle is a BC registered vehicle or is a new vehicle purchased from a BC registered dealer; AND
- title or interest in the original vehicle has been transferred.

During the 10-day period the operator must carry all the following documents, and produce to a Peace Officer upon request:

- the Purchaser's copy of the completed, dated, and signed *Transfer/Tax Form (APV9T)*; and
- the Purchaser's *Owner's Certificate of Insurance* and *Vehicle Licence* for the transferred original vehicle; and
- the previous owner's *Certificate of Registration* for the newly-purchased vehicle, or a signed and dated Bill of Sale if brand new vehicle purchased from a BC Registered Dealer.

#### NOTE:

If the original licence plates are not compatible with the newly-acquired vehicle, or if the title to or interest in the original vehicle has not been transferred, the 10-day substitute vehicle provision cannot be used, and the vehicle must be registered and licensed immediately with compatible plates, before being used on a highway. Attend an Autoplan Agent. You will need to complete and sign a *Transfer/Tax Form (APV9T)*, and your broker will process the transfer of ownership, collect any fees, taxes and premium owing, and issue new (compatible) plates. **No insurance is in force on the vehicle until the transfer is processed and new compatible plates are issued.**

All newly purchased vehicles must be registered in the name of the licence holder at an Autoplan Agent within 10 days of purchase.

#### PRIVACY NOTICE:

The personal information on this form is collected: (a) by ICBC for the purpose of considering the application by seller and purchaser of the transfer of vehicle ownership and is authorized by the *Motor Vehicle Act*, the regulations thereunder and other related legislation; (b) by ICBC for the purpose of administering the *Provincial Sales Tax Act* and regulations thereunder, *Excise Tax Act* and the regulations thereunder, and (c) by the Ministry of Finance ("Ministry") for the purpose of administering the *Excise Tax Act* and the regulations thereunder and Provincial tax legislation. Each of ICBC and the Ministry may use and disclose this information in accordance with the provisions of Part 3 of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of this information can be directed to: (a) for ICBC, to the Manager, Information and Privacy, by phone 604-661-2800 or to this address: ICBC, PO Box 5050 Station Terminal, Vancouver BC V6B 4T4; (b) for the Ministry, to the Manager Program Services Section, at, Ministry of Finance, by phone toll-free at 1-877-388-4440 and ask to be re-directed, or to this address: PO BOX 9442, Stn Prov Govt, Victoria, BC V8W 9V4.